

Rayat Shikshan Sanstha's

Annasaheb Adate Arts, Commerce & Hutatma Babu Genu  
Science College, Manchar

## CRITERION-II TEACHING-LEARNING EVALUATION

AQAR 2023-24

2.5.1. Mechanism of Internal Assessment is Transparent and Robust in terms of Frequency and Mode

### List of Documents:

1. College Examination Committee
2. Academic Calendar of Examination Committee
3. Internal Examination Time Tables-Arts, Commerce, Science & BVoc
4. Guidelines for conduction of Continuous Internal Evaluation (CIE) under CBCS pattern
5. Information regarding the Diversity in Internal Evaluation methods as Grids and Rubrics
6. SoP for Submission of Continuous Internal Evaluation (CIE) Marks on SPPU Portal
7. Internal Examination Audit of Department



**Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science  
College, Manchar**

(Reaccredited with 'A' Grade by NAAC)  
Affiliated to Savitribai Phule Pune University, Pune

**COLLEGE EXAMINATION COMMITTEE**

**Committee Academic Year 2023-24**

Sr. No.	Name	Designation
1	Prof. Gardi B.P. (I/C Principal)	Director, College Examination
2	Dr. Shaikh Ezaz	College Examination Officer (CEO)
3	Prof. Dr. Bolbhat S. N. (Vice- Principal, Science Faculty)	Member
4	Mr. Salke S.R. (Head, Department of Economics)	Member
5	Dr. Ughade S.S. (Asst. Prof, Department of Commerce)	Member
6	Mr. Gawade R.B. (Asst. Prof, Department of Chemistry)	Member
7	Dr. Shinde S. T. (Asst. Prof, Department of Chemistry)	Member
8	Mr. Pardhi R.P. (Head, Department of History)	Member
9	Mr. Chaskar R.R. (Head, Department of BBA-CA)	Member
10	Mr. Suse S. N. (Head, B.Voc FPQM)	Member
11	Mr. Bhor Mahesh	Assistant to CEO

Vision	Mission
Timely and transparent evaluation of students learning by preventing malpractices and promoting e-governance.	1) Fair and transparent internal evaluations 2) Prevention of malpractices and promotion of accountability for self-growth. 3) Promotion of E-governance

Responsibilities/Functions
1) Conduction of theory and practical university exams as per the directions of Savitribai Phule Pune University, Pune. 2) Prevention of Malpractices in examinations 3) Promotion of E-governance in internal evaluations 4) Resolving the students' grievances about the examinations and evaluations. 5) Planning and implementation of continuous internal evaluation 6) Promotion of transparency in internal evaluations 7) Timely publication of internal evaluation results. 8) Providing services to Divyang students to ensure fair evaluations.

  
College Examination Officer  
Annasaheb Awate College, Manchar (Pune)





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## COLLEGE EXAMINATION COMMITTEE

### Academic Calendar 2023-24

Date (DD-MM-YYYY)	Name of Activity/Event	Type of Activity (Curricular, Co-curricular, Extra-curricular, exam/evaluation, Extension, Outreached, Field Work, OJT, etc.)	Executing Body (Name of Committee /Department)	Target Beneficiaries (Class/NCC/NSS/E&L/teaching/Non-teaching)
24-07-2023 to 29-07-2023	Diagnostic Assessment	exam/evaluation	Respective Departments	UG First Year students from all faculties
14-08-2023 to 24-08-2023	Non-graded formative evaluation	exam/evaluation	Respective Departments	UG Students: First & Second Year PG Students: Second Year
28-08-2023 to 31-08-2023	Diagnostic Assessment	exam/evaluation	Respective Departments	PG First Year students from all faculties
01-09-2023 to 02-09-2023	Students Orientation Programme for newly enrolled students	CO-curricular	College Examination Committee	First Year UG students
05-09-2023 to 09-09-2023	Non-graded Online Test Using Rayat ERP	exam/evaluation	Respective Departments	All Undergraduate students
12-09-2023	Committee Meeting	Administrative		
18-09-2023 to 30-09-2023	Graded Comprehensive Continuous Evaluation (CCE): Home Assignment, Presentations, study visit, etc.	exam/evaluation	Respective Departments	All UG & PG students





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09-01-2024	Committee Meeting	Administrative		
22-01-2024 to 31-01-2024	Non-Graded Assessments	Exam/evaluation	Respective Departments	
19-02-2024 to 24-02-2024	Non-graded Online Test Using Rayat ERP	Exam/evaluation	College Examination Committee	
01-03-2024 to 09-03-2024	Graded Comprehensive Continuous Evaluation (CCE): Home Assignment, Presentations, study visit, etc.	Exam/evaluation	Respective Departments	All UG & PG students
11-03-2024 to 18-03-2024	Graded Comprehensive Continuous Evaluation (CCE): Class Test	Exam/evaluation	College Examination Committee	All UG students
25-03-2024 to 30-03-2024	Graded Comprehensive Continuous Evaluation (CCE):	Exam/evaluation	Respective Departments	All PG students
04-04-2024	Committee Meeting	Administrative		
08-04-2024 to 10-04-2024	Publication of CCE Results	Administrative	Respective Departments	
11-04-2024 to 13-04-2023	OPEN Day for CCE	Administrative	Respective Departments	
17-04-2023	Meeting of Students Grievances Committee for internal exams	Administrative	College Examination Committee	
11-03-2024 to 21-03-2024	Exam Form Filling	Administrative	Students	







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## COLLEGE EXAMINATION COMMITTEE

16-10-2023 to 20-10-2023	Graded Comprehensive Continuous Evaluation (CCE): Class Test	Exam/evaluation	College Examination Committee	All UG students
31-10-2023 to 05-11-2023	Graded Comprehensive Continuous Evaluation (CCE):	Exam/evaluation	Respective Departments	All PG students
29-10-2023	Publication of CCE Results	Administrative	Respective Departments	
30-10-2023	OPEN Day for CCE	Administrative	Respective Departments	
31-10-2023	Meeting of Students Grievances Committee for internal exams	Administrative	College Examination Committee	
16-10-2023 to 31-10-2023	Exam Form Filling	Administrative	Students	
30-1-2023	Committee Meeting	Administrative		
01-11-2023 to 11-11-2023	Hall Ticket Corrections	Administrative	College Examination Committee	
22-11-2023 to 01-12-2023	Semester End Exam: Descriptive Theory & Practical Exams	Exam/evaluation	College Examination Committee	First Year UG students & BVoc students
01-12-2023 to 02-01-2024	Semester End Exam: Descriptive Theory & Practical Exams	Exam/evaluation	University	UG Students: Second & Third Year PG students: First & Second Year
01-12-2023 to 09-12-2023	Submission of CCE marks on University Portal	Administrative	Respective Departments	






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## COLLEGE EXAMINATION COMMITTEE

15-04-2024 to 19-04-2024	Hall Ticket Corrections	Administrative	College Examination Committee	
15-04-2024 to 30-04-2024	Semester End Exam: Descriptive Theory & Practical Exams	Exam/evaluation	College Examination Committee	First Year UG students & BVoc students
30-04-2024	Submission of CCE marks on University Portal	Exam/evaluation	Respective Departments	
02-05-2024	Meeting of Unfair Means Committee	Administrative		
02-05-2024 to 15-06-2024	Semester End Exam: Descriptive Theory & Practical Exams	Exam/evaluation	University	UG Students: Second & Third Year PG students: First & Second Year

  
College Examination Officer  
Annasaheb Awate College, Manchar (Pune)



Date: 14/09/2023

## **Guidelines for conduction of Continuous Internal Evaluation (CIE) under CBCS Pattern**

Student evaluation is an important process for monitoring the students' academic progress and to ensure attainment of desired learning outcomes of various levels. If planned thoughtfully and executed carefully, evaluation outcomes can be effectively used to improve the learning experiences of the students. Under CBCS pattern, students' evaluations are expected to be conducted as frequently as possible.

Internal evaluation can be graded or non-graded in nature. The purpose of non-graded internal evaluation is to monitor students learning, give timely feedback & corrective feedback, help students to prepare for graded internal evaluations & semester end examinations, ensure the attainment of learning outcomes (both the LOs as stated in prescribe syllabi and POs) and also create an opportunities for overall development. Whereas graded internal evaluations are conducted as per the guidelines given by the Board of Studies of respective subjects. The outcomes of these evaluations are final and the results of these evaluations are used to allot credits and grades and to make a decision to award the degree/s or not.

Thus, the college examination committee had prepared the following guidelines for the conduction of the CIE and share with the faculties for implementation.

1. Discuss the university examination pattern with the students including credits requirement to pass the year/programme, and additional credits.
2. Share the COs, PSOs, and POs with the students before the beginning of each programme/semester to ensure that what the students is expected to gain from a specific course/subject/program.
3. Evaluation can be of different types – diagnostic (pre-assessment), formative (conducted during the course of learning sequence), summative (at the end of learning experience)
4. Plan the CIE to ensure the attainment of COs, PSOs, and POs.
5. Different evaluation techniques can be used to measure the attainment of each CO/PSO/PO. Although, the list of techniques mentioned below is comprehensive but not limited. Teacher can choose the techniques from the given list or apply their creativity to develop new technique.

<ul style="list-style-type: none"><li>✓ Maintaining Learning Dairy</li><li>✓ Unit Test: Descriptive/Objective</li><li>✓ Home Assignment</li><li>✓ Tutorials</li><li>✓ Open Book Test</li><li>✓ Surprise Test</li><li>✓ Preparing question bank</li><li>✓ Preparing documentary</li></ul>	<ul style="list-style-type: none"><li>✓ Participation in seminar/conferences/workshops</li><li>✓ Writing an article, poem, short stories</li><li>✓ Preparation of models</li><li>✓ Group discussions</li><li>✓ Study/Industrial visits</li><li>✓ Participation in departmental</li></ul>
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## COLLEGE EXAMINATION COMMITTEE

✓ Research projects:	extension activities
✓ Individual/Group	✓ Participation in
✓ Social Surveys	observership/internship
✓ Poster presentation: manually prepared or digital	programme
✓ Presentations: Individual (face-to-face/video), group presentation	✓ Completion of MOOCs
✓ Review of research papers/poems/advertisements/drama/short stories/software/equipment	✓ Participation in students extension programme
	✓ Attendance
	✓ Active classroom participation

6. CIE can be conducted using different modes, i.e., offline/face-to-face or online/virtual mode.
7. For Non-graded assessment, evaluation can be done by teacher, peer, or by the students themselves
8. As per the NAAC guidelines for E-governance in internal examination, it is important to promote the use of technology in internal evaluations.
9. To promote transparency in internal evaluation prepare grids and rubrics for each course and keep a record with the department, to share with stakeholders if required.
10. Discuss the grids and rubrics with every student to inform them about how their learning will be evaluated at each stage of learning.
11. Prepare the time table of CIE (graded and non-graded) before each semester and share it with the students.
12. Non-graded assessments and graded assessment of 10% marks (5/10/20) out of total marks has to be conducted at the departmental level under the guidance of head of respective department as per the guideline of BoS. For example, for course with 100 marks weightage graded evaluation for 10 marks and for course with 50 marks weightage graded evaluation for 05 marks will be conducted by the department.
13. Only **ONE** graded assessment of 20% marks out of total marks will be conducted at the institutional level under the guidance of principal. For example, for course with 100 marks weightage graded evaluation for 20 marks and for course with 50 marks weightage graded evaluation for 10 marks will be conducted by the college examination committee. The separate time table will be prepared by the college examination committee and shared with students and teachers at least 10 days before the commencement of these exams.
14. Subject teachers should do every evaluation with at most care and un-biased manner.





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**COLLEGE EXAMINATION COMMITTEE**

15. The results of CIE have to be declared by the department within 10 days from the last day of internal exam.
16. Each department has to organize OPEN DAY share students' performance with them and their parents and to respond to their grievances regarding CIE, if any.
17. The record of CIE and OPEN DAY has to be maintained at the departmental level and can be shared with the college examination committee when required.
18. Supplementary CIE will be conducted under special conditions with the permission of principal for those students who remain absent for the CIE due to medical reasons or they were representing college in sports/cultural/NSS/NCC activities during the days of CIE. But they have to inform the concern head of department with an application prior to conduction of CIE. This supplementary exam will be conducted at the departmental level and the report of same will be communicated to college examination committee with seven days from the last day of exam.
19. Subject teacher has to ensure that all students enroll for this subject has participated in CIE and make sure no student is left behind.
20. Subject teacher has to submit the mark of CIE to SPPU, Pune through online portal when notified by the university.

  
+ College Exam. Officer  
Annasaheb Awate College, Manchar (Pune)  
College Examination Officer



Rayat Shikshan Sanstha's  
Annasaheb Aivate College, Manchar  
**Mid Semester Examination Feb- 2024**  
**B.Sc. Time Table**

Day & Date	Time	F.Y.B.Sc	SY.B.Sc.	TY.B.Sc.
04-03-2024	01.30 to 02.10 pm	Physics I	Chemistry I	All Subjects P I
	03.30 to 04.10 pm	Physics II	Chemistry II	All Subjects P II
05-03-2024	01.30 to 02.10 pm	Chemistry I	Zoology I / Mathematics I	All Subjects P III
	03.30 to 04.10 pm	Chemistry II	Zoology II / Mathematics II	All Subjects P IV
06-03-2024	01.30 to 02.10 pm	Zoology I / Mathematics I	Botany I / Electronics I	All Subjects P V
	03.30 to 04.10 pm	Zoology II / Mathematics II	Botany II / Electronics II	All Subjects P VI
07-03-2024	01.30 to 02.10 pm	Botany I / Electronics I	Physics I	All Subjects P VII
	03.30 to 04.10 pm	Botany II / Electronics II	Physics II	All Subjects P VIII
09-03-2024	01.30 to 02.10 pm	-	Marathi / English	-

*Chaitanya*  
CEO

A A College, Manchar  
Date 23-02-2024



*MS*

Principal  
A.A.College, Manchar

Rayat Shikshan Sanstha's  
**Annasaheb Awate College, Manchar.**  
**DEPARTMENT OF ECONOMICS**

M. A. I – Semester I  
**Internal Examination Schedule 2023-24**

**Written Test** (Descriptive questions will depend on Chapter 1 and 2 for each subject)

Sr. No.	Name of Papers	30 Marks	
		Date	Time
1	Micro Economic Analysis I	27/10/2023	8.30 to 9.30 AM
2	Public Economics I	27/10/2023	9.30 to 10.30 AM
3	International Trade	27/10/2023	10.30 to 11.30 AM
4	Agricultural Economics	28/10/2023	8.30 to 9.30 AM
5	Research Methodology	28/10/2023	9.30 to 10.30 AM
6	Modern Banking	28/10/2023	10.30 to 11.30 AM

**1) Each Subjects - Home Assignment**

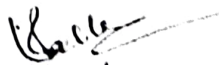
**10 Marks**

**2) Each Subjects – Seminar Presentation**

**10 Marks**

**Total = 50 Marks**



  
**Head**  
**Department Of Economics**  
**A. A. College, Manchar**



Rayat Shikshan Sanstha's  
**Annasaheb Awate College, Manchar.**  
**DEPARTMENT OF ECONOMICS**  
M.A. II– Semester III  
**Internal Examination Schedule 2023-24**

1) Written Test (Descriptive Two questions on first two topic for each subjects) 30 Marks


Sr. No.	Name of Papers	Date	Time
1	Macro Economic Analysis I	27/10/2023	8.30 to 9.30 AM
2	Growth & Development I	27/10/2023	9.30 to 10.30 AM
3	Introduction to Constitution of India	27/10/2023	10.30 to 11.00 AM
4	Research Methodology	28/10/2023	8.30 to 9.30 AM
5	Demography	28/10/2023	9.30 to 10.30 AM
6	Skill Development-I & Introduction to Cyber Security -III	28/10/2023	10.30 to 11.00 AM

1) Each Subjects - One Home Assignment 10 Marks

2) Each Subjects – Presentation 10 Marks

Total = 50 Mark



  
Head  
Department Of Economics  
A. A. College, Manchar



रयत शिक्षण संस्थेचे,  
अण्णासाहेब आवटे कला, वाणिज्य आणि हुतात्मा बाबू  
गेनू विज्ञान महाविद्यालय, मंचर  
अर्थशास्त्र विभाग  
नोटीस (विद्यार्थ्यांसाठी)

दि. १२/१०/२०२३

सर्व एम ए भाग १ व २ मधील विद्यार्थीना कळविण्यात येते की, २०२३-२४  
शैक्षणिक वर्षातील सेमिस्टर १ व ३ चे नियमीत तास वेळापत्रकानुसार सोमवार, दि. ३  
ऑक्टोबर २०२३ पासून सुरु झालेले आहेत. तसेच एम ए भाग १ व २ ची ५० मार्क्सची  
अंतर्गत परीक्षा २७-२८ ऑक्टोबर २०२३ रोजी होतील.

सदर तासिका व परीक्षा वेळापत्रक व्हाट्सअप ग्रुपवर पाठविले आहे, सर्व  
विद्यार्थ्यांनी नोंद घ्यावी. परीक्षेविषयी काही अडचणी असल्यास अर्थशास्त्र विभागास  
संपर्क साधा.



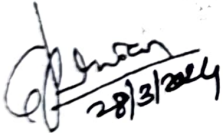
*[Signature]*  
Head  
Department Of Economics  
A. A. College, Manchar

रयत शिक्षण संस्थेचे,  
अण्णासाहेब आवटे कला, वाणिज्य & हुतात्मा बाबू गेनू  
विज्ञान महाविद्यालय, मंचर  
रि-मिड-सेम व बॅकलॉग परीक्षा (अंतर्गत परीक्षा)

नोटीस


दि. 28/03/2024

SYBCom मधील ज्या विद्यार्थ्यांनी सेमिस्टर IV रि-मिड-सेम परीक्षेसाठी अर्ज केला आहे, किंवा ज्या विद्यार्थ्यांची सेमिस्टर III विद्यापीठ अंतर्गत परीक्षेसाठी अर्ज केला आहे, अशा सर्व विद्यार्थ्यांची व्यावसायिक अर्थशास्त्र समग्र-I & II (विषय कोड २३३ & २४३) ह्या विषयाची अंतर्गत परीक्षा मंगळवार, दि. ०२/०४/२०२४ रोजी सकाळी १०.०० ते ११.०० ह्या वेळेत खोली क्र. A-१७ मध्ये होईल. याची संबंधित विद्यार्थ्यांनी नोंद घ्यावी. सदर परीक्षेचे स्वरूप व अभ्यासक्रम मागील मिड-सेम परीक्षेसारखाच असेल.

  
28/3/2024

विषय शिक्षक

(घोलप के.एस.)

  
Head

Department Of Economics  
A. A. College, Manchar



रयत शिक्षण संस्थेचे  
अण्णासाहेब आवटे महाविद्यालय मंचर  
परीक्षेबाबत महत्वाची नोटीस

दि. १२/०२/२०२४

महाविद्यालयातील एफ.वाय.बी.ए./बी.कॉम/बी.एस्सी./ बायोटेक/ बी.बी.ए.  
(FY BA/BCOM/BSC/BBA(CA)/BIOTECH) या वर्गातील सर्व विद्यार्थ्यांना कळविण्यात  
येते की, दि. १४/०२/२०२४ रोजी सकाळी ठीक १०.१५ वा. **Democracy, Election &  
Governance - 2 Credit Course** चा पेपर घेण्यात आलेला होता. त्या परीक्षेसाठी  
गैरहजर असणाऱ्या सर्व विद्यार्थ्यांनी दि १२/०३/२०२४ रोजी ठीक सकाळी ०९.००  
वाजता होणार आहे. परीक्षेसाठी संबंधित विद्यार्थ्यांनी वेळेत उपस्थित राहणे अनिवार्य  
आहे. सदर पेपर हा विद्यापीठाच्या Credit साठी महत्वाचा आणि अनिवार्य आहे.

तसेच एस वाय बीए (SYBA) या वर्गातील सर्व विद्यार्थ्यांना कळविण्यात येते की  
दिनांक १२/०३/२०२४ रोजी सकाळी ठीक ०९.०० वाजता एमआयएल (MIL) या  
विषयाचा पेपर घेण्यात येईल. तरी संबंधित विद्यार्थ्यांनी वेळेत परीक्षेसाठी हजर रहावे.

वरील दोन्ही परीक्षेस गैरहजर राहिल्यास होणाऱ्या नुकसानिस विद्यार्थी स्वतः  
जबाबदार असेन याची सर्व विद्यार्थ्यांनी नोंद घ्यावी.

*Chikhe 202*  
College Examination Officer  
Anantarambha College, Manchar (Pune)



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प्राचार्य,  
अण्णासाहेब आवटे कॉलेज, मंचर



Estd. 1966



\* PRINCIPAL \*  
Dr. Gaikwad N. S.  
M.Sc., Ph.D.,

"Education through self-help is our Motto." KARMAVEER

Rayat Shikshan Sanstha's

**ANNASAHAB AWATE ARTS, COMMERCE &  
HUTATMA BABU GENU SCIENCE COLLEGE**

Manchar, Tal. Ambegaon, Dist Pune (Maharashtra) - 410503

**ACCREDITED 'A' BY NAAC**

ID No - PU/PN/ASC/017/1966

AISHE CODE : C-41221

PUN CODE : CAAP010110



\* FOUNDER \*

Padmbhushan  
Dr. Karmaveer Bhaurao Patil  
D. Lit

Ref. No

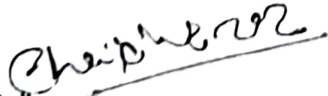
Date : १९-०३-२०२४

## अंतर्गत परीक्षेसंदर्भात महत्वाची नोटिस

महाविद्यालयातील सिनीअर विभागातील सर्व विद्यार्थ्यांना कळविण्यात येते की, महाविद्यालयाच्या अंतर्गत परीक्षा दि ०४-०३-२०२४ ते १२-०३-२०२४ घेण्यात आलेल्या होत्या. संबंधित परीक्षेसाठी जे विद्यार्थी गैरहजर होते अशा विद्यार्थ्यांना शेवटची संधी म्हणून परीक्षा नियोजित करण्यात येत आहे. सदर परीक्षा विभागाच्या पातळीवर होणार आहेत. परीक्षेचे वेळापत्रक लवकरच विभागाच्या पातळीवर जाहीर करण्यात येईल. यासंबंधीत विद्यार्थ्यांनी आपल्या विभागाशी संपर्कात राहावे.

ज्या गैरहजर विद्यार्थ्यांना पुन्हा परीक्षा द्यावयाची आहे अशा विद्यार्थ्यांनी कार्यालयात येऊन आपला अंतर्गत परीक्षेचा परीक्षा फॉर्म भरून द्यावा. त्यासाठी १०० रु दंड व प्रती विषय २० रु प्रमाणे फी दि २२-०३-२०२४ रोजी दुपारी १२.०० वाजेपर्यंत भरावी लागेल. परीक्षा फॉर्म कार्यालयात परीक्षा विभागात उपलब्ध आहे. याची सर्व विद्यार्थ्यांनी नोंद घ्यावी.

सदरची परीक्षा हि विद्यार्थ्यांना शेवटची संधी म्हणून घेण्यात येणार आहे. यासाठी गैरहजर विद्यार्थ्यांच्या होणाऱ्या नुकसानास संबंधित विद्यार्थी जबाबदार असेन याची नोंद घ्यावी.

  
College Examination Officer  
Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science College, Manchar





प्राचार्य

अण्णासाहेब आवटे कॉलेज मंचर

College Web Site : [www.aacmanchar.edu.in](http://www.aacmanchar.edu.in)

College Email. [aac.manchar@gmail.com](mailto:aac.manchar@gmail.com) / [annasahebawate2007@yahoo.com](mailto:annasahebawate2007@yahoo.com)

Contact No.: Office :- +91 8767403354, Principal :- +91 8767403354





Rayat Shikshan Sanstha's

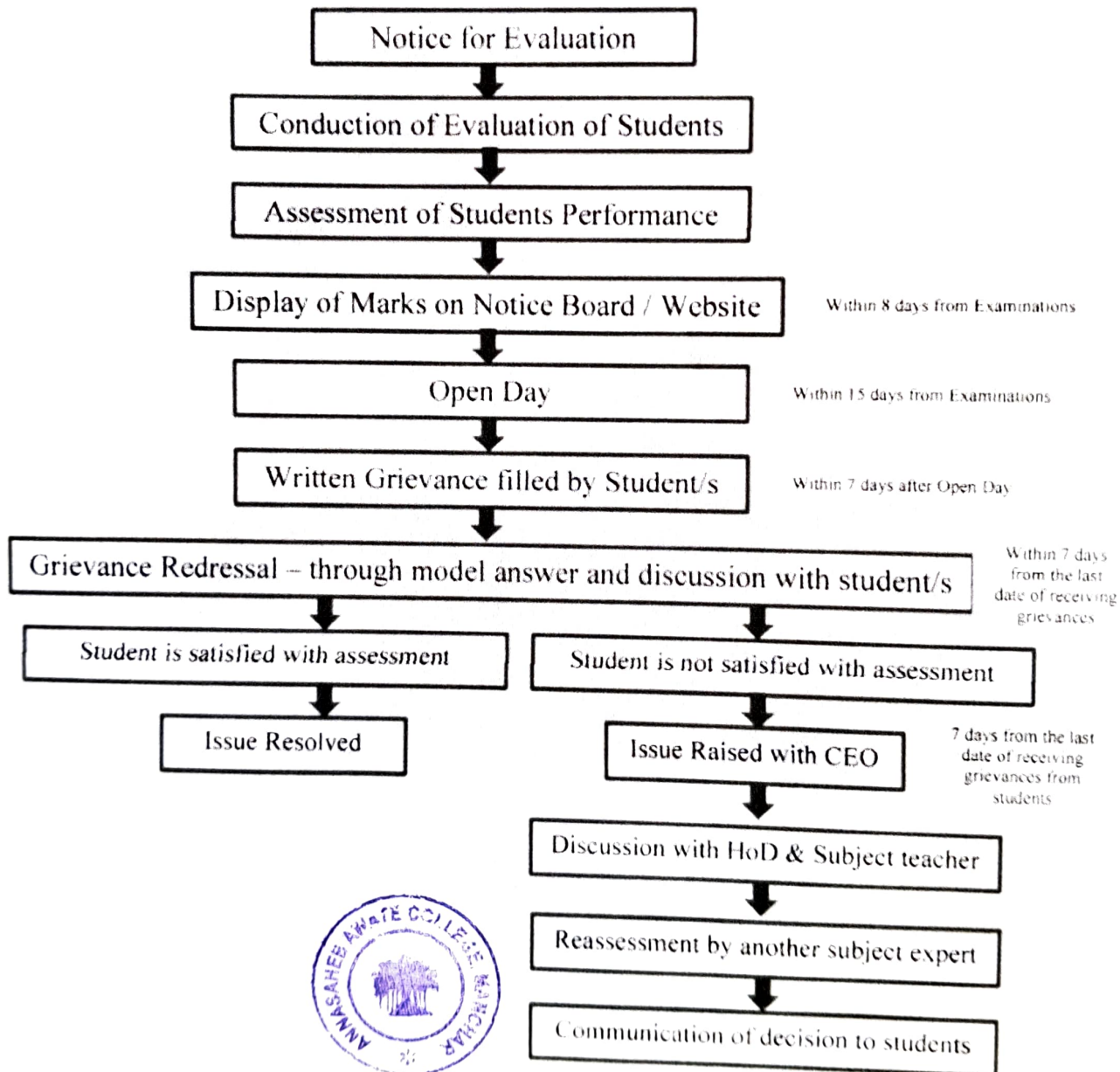
**Annasaheb Awate Arts, Commerce Hutatma Babu Genu  
Science College, Manchar**

(Reaccredited with 'A' Grade by NAAC)

Affiliated to Savitribai Phule Pune University, Pune

**COLLEGE EXAMINATION COMMITTEE**

**Grievance Redressal Mechanism  
for Internal Evaluation**



*[Signature]*  
College Examination Officer  
Annasaheb Awate College, Manchar (Pune)



*[Signature]*  
Principal  
Annasaheb Awate College, Manchar, Dist. Pune



## Annasaheb Awate College, Manchar

(Reaccredited with 'A' Grade by NAAC)

Affiliated to Savitribai Phule Pune University, Pune

### COLLEGE EXAMINATION COMMITTEE

#### NOTICE

#### Theory, Practical/Oral/ Viva-voce Exams April-May 2024

Date: 06/03/2024

All subject teacher and HoDs are hereby informed that university had published the timeframe for conducting theory and practical examinations to be conducted in April-May 2024. University circulars are already shared in college Whatsapp group for reference (same can be found on university website). HoDs are instructed to prepare the time-table for the Practical/Oral/ Viva-voce in consultation with faculty in-charge (vice-principal) and ensure the smooth conduct of examinations. Kindly ensure that time-table is displayed on notice-board and college website for students' information. Results should be communicated to university in stipulated time. Appointment of internal & external examiner and other staff should be done as per university guidelines.

At the end of examination submit the following documents to examination committee by 25/04/2024.

1) Notice 2) Time-table 3) Attendance 4) Results communicated to SPPU (Sealed)

Kindly make note that submission date will not be extended.

Faculty	Class	Practical/Oral/ Viva-voce dates			Tentative Theory Exam Dates
		Dates	Conducted by	In-charge	
Arts	FYBA	01/04/2024 to 07/04/2024	College	Respective HoD	08/04/2024
	SYBA, TYBA	15/04/2024 to 22/04/2024	College	Respective HoD	23/04/2024
	MA (2019, 2023 pattern)	02/05/2024 to 07/05/2024	University	Respective HoD	10/05/2024
Science	FYBSc+Biotech	01/04/2024 to 07/04/2024	College	Respective HoD	08/04/2024
	SYBSc+Biotech	02/05/2024 to 07/05/2024	University	Respective HoD	04/05/2024
	TYBSc+Biotech	15/04/2024 to 22/04/2024	University	Respective HoD	23/04/2024
	MSc (2019, 2023 pattern)	02/05/2024 to 07/05/2024	University	Respective HoD	10/05/2024
Commerce & Management	FYBCom	01/04/2024 to 07/04/2024	College	Respective HoD	08/04/2024
	SYBCom TYBCom	15/04/2024 to 22/04/2024	College	Respective HoD	23/04/2024
	M.Com (2019, 2023 pattern)	02/05/2024 to 07/05/2024	University	Respective HoD	10/05/2024
	FYBBA(CA)	01/04/2024 to 07/04/2024	College	Respective HoD	08/04/2024
	SYBBA(CA)	15/04/2024 to 22/04/2024	College	Respective HoD	23/04/2024
B.Voc	FPQM (FY, SY, TY)	01/04/2024 to 07/04/2024	College	Respective HoD	08/04/2024
	Account & Taxation (FY, SY, TY)	01/04/2024 to 07/04/2024	College	Respective HoD	08/04/2024

College Examination Officer

Annasaheb Awate College, Manchar (Pune)



Principal

Annasaheb Awate Arts, Commerce &  
Mutalme Babu Genu Science College, Manchar





## Annasaheb Awate College, Manchar

(Reaccredited with 'A' Grade by NAAC)

Affiliated to Savitribai Phule Pune University, Pune

# COLLEGE EXAMINATION COMMITTEE IMPORTANT NOTICE

Date: 23/05/2023

The college examination committee in its meeting held on 22/02/2024, has taken following decisions with respect to conduction of internal examination. The subject teachers and head of departments are instructed to compile with the timelines and guidelines for smooth conduction of the internal examinations. Head of departments should ensure the timely evaluation and transparency in internal examination. All are instructed to treat this as at most priority.

Sr. No.	Task	Deadline	Responsibility
1	Submission of question papers (one copy for each course) in sealed envelope through the head to Dr. Shaikh Ezaz & Ms. Indore Mayuri	29/02/2024	Head of Department
2	Conduction of undergraduate internal examination (Theory)	04/03/2024 to 13/03/2024	College Examination Committee
3	Conduction of undergraduate internal examination (Practical)	18/03/2024 to 23/03/2024**	Head of Department
4	Conduction of postgraduate internal examination (Theory)	18/03/2024 to 23/03/2024	Head of Department
5	Conduction of postgraduate internal examination (Practical)	08/04/2024 to 13/04/2024**	Head of Department
6	Internal ATKT Exam for undergraduate & postgraduate courses (2019 & 2023 pattern)	26/03/2024 to 06/04/2024 *	Head of Department
7	Publication of internal examination results of notice board/college website	15/04/2024 to 16/04/2024	Head of Department
8	Conduction of OPEN Day	18/04/2024 to 20/04/2024	Head of Department
9	Examination Audit	22/04/2024 to 27/04/2024	College Examination Committee
10	Submission of internal marks on university portal	As per University schedule.	Subject Teacher & HoDs

\* tentative depend on students summary to be received from SPPU, Pune.

\*\* HoDs can change the schedule based on university timetable for practical exams.

HoDs should submit the time-table for UG (practical), PG (theory & practical), and UG - PG ATKT exams, to be conducted at the department level, to the college examination committee at least a week before the scheduled examination.

*Shaikh Ezaz*  
College Examination Officer  
Annasaheb Awate College, Manchar (Pune)



*W.S. 1*

Principal

Hutalme Babu Arts, Commerce & Science College, Manchar

CEC/Internal exam (Theory+Practical)\_March- April 2024



Rayat Shikshan Sanstha's  
Annasaheb Adate Arts, Commerce & Hutatma Babu Genu Science College, Manchar, Pune.

Department of Physics

**Timetable**

Internal Assessment Examination March, 2024

M.Sc. (Physics) (Pattern-2023)

Time - 12:00 pm to 2:00 pm.

Sr. No.	Date	M.Sc. I Sem I
1	12/03/2024	Solid State Physics
2	13/03/2024	Electrodynamics
3	14/03/2024	Atomic Molecular Physics
4	15/03/2024	Basic Electronics
5	16/03/2024	Laser

*R. Gulia*

**Head**

Department of Physics  
A.A. College, Manchar







Rayat Shikshan Sanstha's  
Annasaheb Adate Arts , Commerce & Hutatma Babu Genu Science College, Manchar, Pune  
Department of Physics

**Timetable**

Internal Assessment Examination March, 2024

M.Sc. (Physics) (Pattern-2020)

Time - 12:00 pm to 2:00 pm.

Sr. No.	Date	M.Sc. II Sem- IV
1	12/03/2024	Nuclear Physics
2	13/03/2024	Experimental Techniques in Physics II
3	14/03/2024	Physics of Semiconductor Devices
4	15/03/2024	Energy Studies II

*Rahul*

**Head**

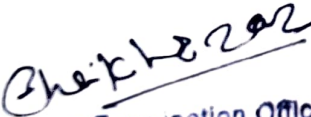
Department of Physics  
A.A. College, Manchar




रयत शिक्षण संस्थेचे  
अण्णासाहेब आवटे महाविद्यालय मंचर  
परीक्षेबाबत महत्वाची नोटीस

दि. १२/०२/२०२४

महाविद्यालयातील एफ.वाय.बी.ए./बी.कॉम/बी.एस्सी./ बायोटेक/ बी.बी.ए.  
(FY BA/BCOM/BSC/BBA(CA)/BIOTECH) या वर्गातील सर्व विद्यार्थ्यांना कळविण्यात  
येते की, दि. १२/०३/२०२४ रोजी सकाळी ठीक ११.०० वा. Democracy, Election  
& Governance – 2 Credit Course चा विद्यापीठाचा पेपर होणार आहे. तरी सर्व  
विद्यार्थ्यांनी परीक्षेसाठी वेळेत उपस्थित राहणे अनिवार्य आहे. सदर पेपर हा  
विद्यापीठाच्या Credit साठी महत्वाचा आणि अनिवार्य आहे. परीक्षेस गैरहजर  
राहिल्यास होणाऱ्या नुकसानास विद्यार्थी स्वतः जबाबदार असेन याची सर्व विद्यार्थ्यांनी  
नोंद घ्यावी.

  
College Examination Officer  
Anasahab Awate College, Manchar (Pune)



  
प्राचार्य,  
अण्णासाहेब आवटे कॉलेज, मंचर.



**Rayat Shikshan Sanstha's**  
**Annasaheb Awate College, Manchar**  
**Mid Semester Examination Feb- 2024**  
**B.Voc. Food Pro & QM Time Table**

Day & Date	Time	F.Y.B.Voc Food Pro & QM	S.Y.B.Voc Food Pro & QM	T.Y.B.Voc Food Pro & QM
04-03-2024	01.30 to 02.10 pm	BUSINESS COMMUNICATION SKILL	FUNDAMENTALS OF FINANCIAL ACCOUNTING II	DESIGN & DEVELOPMENT OF NEW PROJECT
05-03-2024	01.30 to 02.10 pm	FUNDAMENTALS OF FOOD PROCESS. ENGG.	PLANT HYGIENE AND SANITATION	WASTE MANAGEMENT & UTILIZATION
06-03-2024	01.30 to 02.10 pm	FOOD ADDITIVES AND PRESERVATIVES	FOOD LAWS AND REGULATIONS	BUSINESS MANAGEMENT
07-03-2024	01.30 to 02.10 pm	FRUIT AND VEG. PROCESSING	EAT, FISH AND POULTRY PROCESSING	FOOD QUALITY CONTROL & ASSURANCE
09-03-2024	01.30 to 02.10 pm	FOOD PACKAGING	DAIRY TECHNOLOGY	

*[Signature]*  
CEO

A A College, Manchar  
Date 23-02-2024



*[Signature]*

Principal  
A A College, Manchar





Rayat Shikshan Sanstha's  
Annasaheb Aivate College, Manchar  
**Mid Semester Examination Feb- 2024**  
**B.Voc. Account & Taxation Time Table**

Day & Date	Time	F.Y.B.Voc Acc & tax	S.Y.B.Voc Acc & tax	T.Y.B.Voc Acc & tax
04-03-2024	01.30 to 02.10 pm	Micro Economics	Advanced Direct Tax	Entrepreneurship Development
05-03-2024	01.30 to 02.10 pm	Cost and Management Accounting	Central Goods and Services Tax (CGST)	IFRS
06-03-2024	01.30 to 02.10 pm	Basics of Direct Taxation	Financial Reporting	E-Commerce
07-03-2024	01.30 to 02.10 pm	Indirect Taxation	Business Law: Company Law-I	Financial Management: Analysis of Financial Statement

*Chakher*  
CEO

A.A.College, Manchar  
Date: 03-02-2024



*W.B.*

Principal  
A.A.College, Manchar



Rayat Shikshan Sanstha's  
Annasaheb Awate College, Manchar  
**Mid Semester Examination Feb- 2024**  
**B.Sc. Time Table**

Day & Date	Time	F.Y.B.Sc	SY.B.Sc.	TY.B.Sc.
04-03-2024	01.30 to 02.10 pm	Physics I	Chemistry I	All Subjects P I
	03.30 to 04.10 pm	Physics II	Chemistry II	All Subjects P II
05-03-2024	01.30 to 02.10 pm	Chemistry I	Zoology I / Mathematics I	All Subjects P III
	03.30 to 04.10 pm	Chemistry II	Zoology II / Mathematics II	All Subjects P IV
06-03-2024	01.30 to 02.10 pm	Zoology I / Mathematics I	Botany I / Electronics I	All Subjects P V
	03.30 to 04.10 pm	Zoology II / Mathematics II	Botany II / Electronics II	All Subjects P VI
07-03-2024	01.30 to 02.10 pm	Botany I / Electronics I	Physics I	All Subjects P VII
	03.30 to 04.10 pm	Botany II / Electronics II	Physics II	All Subjects P VIII
09-03-2024	01.30 to 02.10 pm	-	Marathi / English	-

*Chaitanya*  
CEO  
A A College, Manchar  
Date 23-02-2024



*W.S.*  
Principal  
A A College, Manchar



Rayat Shikshan Sanstha's  
Annasaheb Aivate College, Manchar  
**Mid Semester Examination Feb- 2024**  
**B.Sc. Biotech Time Table**

Day & Date	Time	F.Y.Biotech	S.Y.Biotech	T.Y.Biotech
04-03-2024	01.30 to 02.10 pm	Fundamentals of Chemistry II	Cell Biology II	Enzyme and Enzyme Technology
	03.30 to 04.10 pm	Biochemistry II	Molecular Biology II	Agriculture Biotechnology
05-03-2024	01.30 to 02.10 pm	Bioinstrumentation	Immunology	Applied Biotechnology II
	03.30 to 04.10 pm	Animal Sciences II	Animal Development	Food and Pharmaceutical Biotechnology
06-03-2024	01.30 to 02.10 pm	Plant Sciences II	Plant Development	Bioinformatics
	03.30 to 04.10 pm	Microbiology II	Microbial Biotechnology	Bio safety and Bioethics and IPR
07-03-2024	01.30 to 02.10 pm	Biomathematics and Biostatistics-II	AECC- IV English Theory paper 2	-
	03.30 to 04.10 pm	Computer in biology	-	-

*Prithvi Rao*  
CEO

A.A.College, Manchar  
Date 23-02-2024



*W.S. Rao*  
Principal

A.A.College, Manchar





Rayat Shikshan Sanstha's  
Annasaheb Awate College, Manchar  
**Mid Semister Examination Feb- 2024**  
**B.Com. Time Table**

Day & Date	Time	FY.B.Com	SY.B.Com	TY.B.Com
04-03-2024	09.00 to 10.00 am	Con. Pro. Bus Ethics	Costing I	Bus.Reg. FW. (M.Law)
	11.00 to 12.00 Pm	Bus Env. & Ent	Marketing I	Audit & Tax
05-03-2024	09.00 to 10.00 am	Comm.Geog	BE I	Indian & Global Eco.
	11.00 to 12.00 Pm	Org. Skill Dev	Bus. Commu.	Adv. Accounting
06-03-2024	09.00 to 10.00 am	Marathi / Additional English	Bus. Magmnt.	Costing II
	11.00 to 12.00 Pm	Com. English	-	Costing III
07-03-2024	09.00 to 10.00 am	Fin.Accounting	Corp. Accounting	BE II
	11.00 to 12.00 Pm	Bus. Economics	Elements of Com.Law	BE III
09-03-2024	09.00 to 10.00 am	Bus. Math & Stat	Bus. Eco.	Marketing II
	11.00 to 12.00 Pm			Marketing III

*Shikshan*  
CEO

A.A.College, Manchar  
Date 23-02-2024



*Principal*

Principal  
A.A.College, Manchar



Rayat Shikshan Sanstha's  
Annasaheb Awate College, Manchar  
**Mid Semester Examination Feb- 2024**  
**BBA(CA) Time Table**

Day & Date	Time	FYBBA(CA)	SYBBA(CA)	TYBBA(CA)
04-03-2024	09.00 to 10.00 am	Org Beh & Human Resource Management	Networking	Recent Trends in Information Technology
05-03-2024	09.00 to 10.00 am	Financial Accounting	Object Oriented Concepts Through CPP	Software Testing
06-03-2024	09.00 to 10.00 am	Business Mathematics	Operating System	Advanced Java
07-03-2024	09.00 to 10.00 am	Relational database	NODE JS	NET Programming
09-03-2024	09.00 to 10.00 am	Web Technology HTML-JS-CSS	-	-

*Chakhe 202*

CEO

A.A.College, Manchar

Date 23-02-2024

*WSS*

Principal

A.A.College, Manchar



Raynt Shikshan Sanstha's  
Annasaheb Awate College, Manchar  
**Mid Semester Examination Feb- 2024**  
**B.A. Time Table**

Day & Date	Time	FYBA	SYBA	TYBA
04-03-2024	01.30 to 02.30	Politics Gen I	All Spl. I	All Spl. I
	03.30 to 04.30	Opt. English Gen I	All Spl. II	All Spl. II
05-03-2024	01.30 to 02.30	History Gen I	All SEC	All SEC
	03.30 to 04.30	Psychology Gen I	Com.English	Geography Gen
06-03-2024	01.30 to 02.30	-	-	-
	03.30 to 04.30	-	History Gen/ Psychology Gen	Politics Gen/Opt English Gen
07-03-2024	01.30 to 02.30	Geography Gen I	Politics Gen/Opt English Gen	Economisc Gen/ Fun.English III
	03.30 to 04.30	Adunik Marathi / Vyavharik Marathi	Economisc Gen/ Fun.English III	Adunik Marathi / Vyavharik Marathi
09-03-2024	01.30 to 02.30	Com.English	Adunik Marathi / Vyavharik Marathi	Com.English
	03.30 to 04.30	Economics/ Fun.English I	Geography Gen	History Gen/ Psychology Gen

*Shikhar*  
CEO

A.A. College, Manchar

Date 23-02-2024



*W.S.*  
Principal

A.A. College, Manchar







Class	Sem	Course Name & Code	Graded					Non-Graded					
			Class Test (20)	Home Assignment (10)	Mini project (5)	Case Study (5)	Total Graded (30)	Classroom Interaction (10)	Participation in Field Visit (10)	Open Book Test (10)	Practical Interaction (10)	Online Test (10)	Total Grade (40)
FY BBA- CA	I	CA-101 Business Communication	✓	✓			30	✓		✓		✓	30
	I	CA-102 Principle of Management	✓	✓			30	✓		✓			20
	I	CA-103 C Language	✓	✓			30	✓	✓		✓	✓	40
	I	CA-104 Database Manag. System	✓	✓			30	✓	✓	✓	✓	✓	50
	I	CA-105 Statistics	✓	✓			30	✓		✓		✓	30
	II	CA-201 OB & HRM	✓	✓	✓	✓	30	✓	✓	✓			30
	II	CA-102 Financial Accounting	✓	✓			30	✓		✓			20
	II	CA-203 Business Mathematics	✓	✓			30	✓		✓			20
	II	Ca-204 Relational database	✓	✓			30	✓	✓	✓	✓	✓	50
	II	Ca205 Web Tech. HTML-JS-CSS	✓	✓			30	✓	✓		✓	✓	40



Class	Sem	Course Name & Code	Graded			Non- Graded					
			Class Test (20)	Home Assignment (10)	Total Graded (30)	Classroom Interaction (10)	Participation in Field Visit (10)	Open Book Test (10)	Practical Interaction (10)	Online Test (10)	Total Grade (40)
SY BBA- CA	III	Digital Marketing	✓	✓	30	✓		✓		✓	30
	III	Data Structure	✓	✓	30	✓	✓	✓	✓		40
	III	Software Engineering	✓	✓	30	✓				✓	20
	III	Angular JS	✓	✓	30	✓	✓	✓	✓	✓	50
	III	Big data	✓	✓	30	✓		✓		✓	30
	IV	Networking	✓	✓	30	✓	✓	✓			30
	IV	Object Oriented Concepts Through CPP	✓	✓	30	✓		✓	✓		30
	IV	Operating System	✓	✓	30	✓		✓			20
	IV	NODE JS	✓	✓	30	✓	✓	✓	✓	✓	50



Class	Sem	Course Name & Code	Graded			Non- Graded					
			Class Test (20)	Home Assignment (10)	Total Graded (30)	Classroom Interaction (10)	Participation in Field Visit (10)	Open Book Test (10)	Practical Interaction (10)	Online Test (10)	Total Grade (40)
TY BBA CA	I	CA-501 Cyber Security	✓	✓	30	✓		✓		✓	30
	I	CA-502 Object Oriented Software Engineering	✓	✓	30	✓		✓			20
	I	CA-503 Core Java	✓	✓	30	✓	✓		✓	✓	40
	I	CA-504 Python	✓	✓	30	✓	✓	✓	✓	✓	50
	II	CA-601 Recent Trends in IT	✓	✓	30	✓	✓	✓			30
	II	CA-602 Software Testing	✓	✓	30	✓		✓			20
	II	CA-603 Advanced Java	✓	✓	30	✓		✓			20
	II	CA-604 Dot Net Framework	✓	✓	30	✓	✓	✓	✓	✓	50





**Rayat Shikshan Sanstha's**

**Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science College**

**Manchar, Tal. Ambegaon, Dist Pune- 410-503**

**Accreditation: NAAC-'A' Grade**

**Founder: Padmabhushan Dr. Karmaveer Bhaurao Patil**

**Assessment Rubrics**

**Department of BBA(CA)**

**Rubrics for Home Assignment (10 Marks)**

Criteria	Excellent 2.5	Very Good 2	Good 1.5	Satisfactory 1
Introduction of the given topic and significance	In-depth knowledge about the topic	Comprehension of the topic	Adequate knowledge of the topic	Inadequate Knowledge of the topic
Body of the content and flow of content	Main idea is focused and supported with detailed information	Main idea is clear and supported with general information	Main idea is fairly clear and supported with limited information	Main idea is not clear and random collection of information
Relevance to the content	Relevant and comprehensive information to substantiate the topic given with current updates	Relevant information supported with strong references	Relevant information with sufficient supporting Information	Relevant information with insufficient supporting References
Grammar/ Spelling	Use of precise and descriptive language with no grammar or spelling errors	Use of descriptive language with 3 or 4 grammar or spelling errors	Use of some descriptive language with 5 or 7 grammar or spelling errors	sentences with grammar or spelling errors





**Rayat Shikshan Sanstha's**

**Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science College**

**Manchar, Tal. Ambegaon, Dist Pune- 410-503**

**Accreditation: NAAC-'A' Grade**

**Founder: Padmabhushan Dr. Karmaveer Bhaurao Patil**

**Assessment Rubrics**

**Department of BBA(CA)**

**Rubrics for Class test (20 Marks)**

Criteria	Excellent 20-18	Very Good 17-15	Good 14-12	Satisfactory 11-8
Explanation	A complete response with detailed explanation	Good solid response with clear explanation	Good response but Explanation is unclear	Misses key points
Demonstared knowledge	Shows complete understanding of the questions , ideas and processes	Show substantial understanding of the questions , ideas and process	Response shows some understanding of the questions	Response shows lack of understanding of the questions
Requirements	Goes beyond the requirements of the questions .	Meet the requirements of the questions	Hardly meets the requiremetns of the questions	Does not accuretly meets The requirements of Questions





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**Founder: Padmabhushan Dr. Karmaveer Bhaurao Patil**

### Assessment Rubrics

#### Department of BBA(CA)

#### Rubrics for Mini Project (5 Marks)

Criteria	Excellent 5	Very Good 4	Good 3	Satisfactory 2
Introduction: Approach towards chosen topic	Excellent	Very Good	Good	Not inclined
Objectives	Excellent	Very Good	Good	No idea about the Concept
Conclusion and discussion: attainment of objectives	Excellent	Very Good	Good	Not upto the level
Relevant references	Excellent	Very good	Good	Not included the proper references
<b>Note:</b>	Total Marks will be converted into out of 5			







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**Founder: Padmabhushan Dr. Karmaveer Bhaurao Patil**

### Assessment Rubrics

#### Department of BBA(CA)

#### Rubrics for case study (5 Marks)

Criteria	Excellent 5	Very Good 4	Good 3	Satisfactory 2
Case Presentation	<ul style="list-style-type: none"> <li>discusses all important aspects of the background of the case</li> <li>identifies all problems in the case</li> </ul>	<ul style="list-style-type: none"> <li>discusses most important aspects of the background of the case</li> <li>identifies most problems in the case</li> </ul>	<ul style="list-style-type: none"> <li>discusses few of the important aspects of the background of the case</li> <li>identifies a few problems in the case</li> </ul>	The presenter(s) does not discuss the aspects, problems of the case and do not demonstrate unique feature of the case.
Solution Options	discusses an in-depth and critical assessment of the facts of the case in relation to available research	discusses a mostly thorough assessment of the facts of the case in relation to available research	discusses a sparse assessment of the facts of the case, and some are not based on available research	The presenter(s) do not discuss a critical assessment of the case and do not present viable options.
Presentation Skills	The presentation is extremely well organized and easy to understand	The presentation is well organized and easy to understand	The presentation is not very well organized. is not always easy to understand	The presentation is confusing and message is not clear





Rayat Shikshan Sanstha's

**Annasaheb Awate College, Manchar**

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## DEPARTMENT OF PSYCHOLOGY

### Continuous Internal Evaluation

Class	Sem	Course Name & Code	Graded					Non-Graded						
			Class Test (20 Marks)	Home Assignment (10 Marks)	Presentation (20 Marks)	Poster Making (20 Marks)	Total Graded	Classroom interactions (10 Marks)	Online Test (20 Marks)	Social Survey (10 Marks)	Participation in DSR (10 Marks)	Participation in Study/Field Visit (10 Marks)	Open Book Test (20 Marks)	Total Non-Graded
FYBA	I	Foundation of Psychology (11221)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		40
	II	Introduction to Social Psychology (11222)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		40
SYBA	III	Health Psychology (23223)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		50
	IV	Positive Psychology (24223)	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	50
TYBA	V	Industrial & Organizational Psychology (35223)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			<input checked="" type="checkbox"/>		40
	VI	Applied Psychology (36223)	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>		30	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		50

Dr. Ezaz Shaikh





Rayat Shikshan Sanstha's

## Annasaheb Awate College, Manchar

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### DEPARTMENT OF PSYCHOLOGY

#### Rubrics for Presentation (10 Marks)

	<b>Excellent 2</b>	<b>Good 1.5</b>	<b>Fair 1</b>	<b>Need Improvement 0.5</b>
<b>Planning</b>	Complete outline is presented	Most of outline of presentation is presented	Presentation was outlined somewhat	Board was created but not useful or complete
<b>Content &amp; Organization</b>	Logical sequence of information All essential information is included - example, facts, statistics	Logical sequence of information Most of essential information is included	Some logical sequence of information Some essential information is included, some information is confusing / inaccurate	No logical sequence of information Information is confusing / inaccurate
<b>Multi-media Use &amp; Appearance</b>	Appropriate use of text, graphics, sound, videos, animations Presentation is attractive & appealing to others	Too much of text Most of multimedia elements contribute the presentation Good attempt to make presentation appealing to others	Too much of text Few multimedia elements contribute the presentation Little attempt to make presentation appealing to others	No use of multi-media, distraction from the presentation No attempt to make presentation appealing to others
<b>Delivery</b>	Direct eye contact with audience Holds their attention Appropriate changes in tone of voice	Maintained eye contact with audience for most of time but still return to the notes/slides Holds their attention Satisfactory changes in tone of voice	Poor eye contact with audience Couldn't holds their attention for long Speak in uneven volume	No eye contact with audience Reading from notes/slides Monotones speech
<b>Response to audience</b>	Answers all questions raised by the audience	Answers most of the questions raised by the audience	Answers few questions raised by the audience	Not answering the questions raised by the audience
<b>Total out of 10</b>	= (Comment/Observations)			







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## Annasaheb Awate College, Manchar

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### DEPARTMENT OF PSYCHOLOGY

#### Rubrics for Home Assignment (10 Marks)

	Excellent 2	Good 1.5	Fair 1	Need Improvement 0.5
<b>Organization</b>	High degree of attention to logic and reasoning of points Lead readers to conclusion & stirs thought regarding the topic	Coherent organization of information Logical transition between ideas & paragraphs Overall unity of ideas is present	Coherent organization of information Some points are misplaced & stray away from the topic	Coherent organization of information Most points are misplaced & stray away from the topic
<b>Content Level</b>	Original thinking Ideas are developed with sufficient & firm evidences	Thinking & reasoning applied with original thoughts on most of ideas	Thinking & reasoning applied with original thoughts on few of ideas	Ideas are underdeveloped & unoriginal
<b>Development</b>	All main ideas are well developed Critical thinking is weaved into points	Main ideas are presented in minimal details & development Some critical thinking is present	Few main ideas are presented in minimal details & development Some evidence of use of critical thinking	Ideas lack details Ideas are vague Little evidence critical thinking
<b>Presentation of Information</b>	Appropriate use of diagrams, figures, pictures, tables, maps, etc.	Fair use of diagrams, figures, pictures, tables, maps, etc.	Minimal use of diagrams, figures, pictures, tables, maps, etc.	No use of diagrams, figures, pictures, tables, maps, etc.
<b>Format</b>	Meet all formal & assignment requirements Attention to details Neatly and cleanly assembled with professional look	Meet all formal & assignment requirements Neatly and but have some assemble errors	Meet all formal & assignment requirements Neatly and but have more assemble errors	Meet all formal & assignment requirements Clumsy and have many assemble errors
<b>Total out of 10</b>	= (Comment/Observations)			





Rayat Shikshan Sanstha's

## Annasaheb Awate College, Manchar

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### DEPARTMENT OF PSYCHOLOGY

#### Rubrics for Study/Field Visit (10 Marks)

	<b>Excellent 2</b>	<b>Good 1.5</b>	<b>Fair 1</b>	<b>Need Improvement 0.5</b>
<b>Preparedness</b>	Well prepared for the visit – visited centre/institutional website, studied the subject matter	Good preparation for the visit – visited centre/institutional website, studied the subject matter	Fairly prepared for the visit – visited centre/institutional website, fairly studied the subject matter	Poorly prepared for the visit – visited centre/institutional website, studied the subject matter
<b>Information of place of visit</b>	Provided detailed information of place of visit – year of establishment, vision & mission, activities & achievements with photographs	Provided partial / incomplete information of place of visit – year of establishment, vision & mission, activities & achievements with photographs	Important information of place of visit – year of establishment, vision & mission, activities & achievements with photographs is missing	Most of important information of place of visit – year of establishment, vision & mission, activities & achievements with photographs is missing
<b>Behavioural Appropriateness</b>	Act & dressed appropriately Paid attention to presenter / guide, Keenly observed the subject matter & surrounding	Act & dressed appropriately, Paid attention on prompt to presenter / guide, observed the subject matter & surrounding	Act & dressed appropriately, Talking during presentations	Act & dressed appropriately, Ignore presenter, Refuses to answer questions
<b>Asking Questions</b>	Asked three Questions	Asked two Questions	Asked One Question	Asked No Questions
<b>Overview of study/field visit</b>	Provided detailed & complete summary of study/field visit experience	Provided partial / incomplete summary of study/field visit experience	Summary of study/field visit experience is vague and worthless to the external readers	Summary of study/field visit experience is missing
<b>Total out of 10</b>	= (Comment/Observations)			





Rayat Shikshan Sanstha's

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### DEPARTMENT OF PSYCHOLOGY

#### Rubrics for Social Survey (10 Marks)

	<b>Excellent 2</b>	<b>Good 1.5</b>	<b>Fair 1</b>	<b>Need Improvement 0.5</b>
<b>Identification of social issue</b>	Selected significant social issue based on scientific rational and facts	Selected social issue of average significance based on scientific rational and facts	Selected social issue of fair significance based on scientific rational and facts	Insignificant social issue
<b>Survey methodology</b>	Excellent use of survey methodology – sampling, questionnaire design, ICT tools	Good use of survey methodology – sampling, questionnaire design, ICT tools	Fair use of survey methodology – sampling, questionnaire design, ICT tools	Poor use of survey methodology – sampling, questionnaire design, ICT tools
<b>Results</b>	Use of table and graphs to present the results effectively	Use of table to present the results effectively	Results are presented in sentence format	Poorly presented the results
<b>Report</b>	Detailed presentation of report and discussion of findings	Included all important points in report and adequately discussed findings	Included few important points in report and fairly discussed findings	Important points are missing in report Findings are not discussed
<b>Viva</b>	Answer Three out of four questions	Answer Two out of four questions	Answer One out of four questions	Answer No Questions
<b>Total out of 10</b>	= <b>(Comment/Observations)</b>			





Annasaheb Awate Arts Commerce And Hutatma Babu Genu Science College, Manchar

Department of BBA-CA

Continuous Internal Evaluation 2023-24

Class	Sem	Course Name & Code	Class Test (20)	Home Assignment (10)	Total Graded (30)	Classroom Interaction (10)	Participation in Field Visit (10)	Open Book Test (10)	Practical Interaction (10)	Online Test (10)	Total Grade (40)
TY BBA CA	I	CA-501 Cyber Security	✓	✓	30	✓		✓		✓	30
	I	CA-502 Object Oriented Software Engineering	✓	✓	30	✓		✓			20
	I	CA-503 Core Java	✓	✓	30	✓	✓		✓	✓	40
	I	CA-504 Python	✓	✓	30	✓	✓	✓	✓	✓	50
	II	CA-601 Recent Trends in IT	✓	✓	30	✓	✓	✓			30
	II	CA-602 Software Testing	✓	✓	30	✓		✓			20
	II	CA-603 Advanced Java	✓	✓	30	✓		✓			20
	II	CA-604 Dot Net Framework	✓	✓	30	✓	✓	✓	✓	✓	50



*[Signature]*

H.O.D.  
BBA(CA) Department  
A.A.College, Manchar 410 503

### MAPPING OF CO WITH ASSESSMENT METHODS OF CIE

<b>Course Name</b>	<b>: Software Testing</b>	<b>Course Code</b>	<b>: CA-602</b>
<b>Class</b>	<b>: TYBBA(CA)</b>	<b>Semester</b>	<b>: 6</b>
<b>Faculty Name</b>	<b>: Khatal S. D.</b>	<b>Year</b>	<b>: 2023-24</b>

CO/Method	Method 1	Method 2
	Mid Term	Home Assignment
CO1		✓
CO2	✓	✓
CO3	✓	✓
CO4	✓	



**Subject In-charge**





**Head**

BBA(CA) Department  
A.A. College, Manchar 410 503



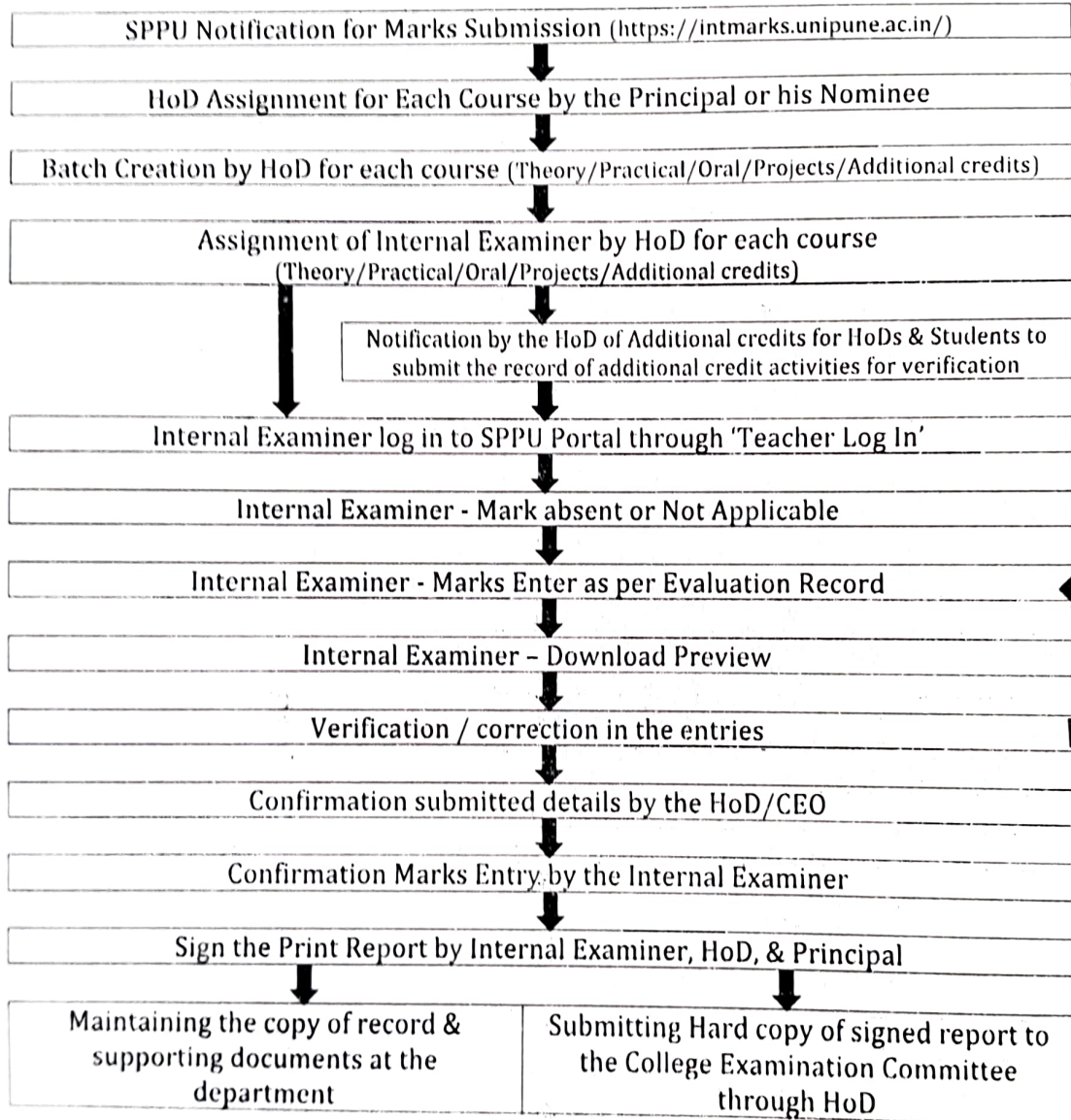
**Annasaheb Awate College, Manchar**

(Reaccredited with 'A' Grade by NAAC)

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## **COLLEGE EXAMINATION COMMITTEE**

### **SoP for Submission of Continuous Internal Evaluation (CIE) Marks on SPPU Portal**







## Annasaheb Awate College, Manchar

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### COLLEGE EXAMINATION COMMITTEE NOTICE

Date: 04/02/2023

This is to inform the head of department that the college examination committee will be conducting the audit of internal examination conducted in odd semester of academic year 2022-23. The committee will be visiting the department for the physical verification of documents. The record has to be maintained in separate file for smooth conduction of the audit. All faculty members should remain present during the visit.

The schedule of the visit of the committee as below –

Sr. No.	Department	Date	Time
1	Biotechnology	06/02/2023	10.15 -10.45
2	BVoc Account & Taxation	06/02/2023	10.45 – 11.15
3	Electronics	06/02/2023	11.15 – 11.45
4	Mathematics	06/02/2023	11.45 – 12.15
5	Geography	06/02/2023	12.15 – 12.45
6	Commerce	07/02/2023	10.15 -10.45
7	BVoc Food Processing & Quality Management	07/02/2023	10.45 – 11.15
8	Chemistry	07/02/2023	11.15 – 11.45
9	Physics	07/02/2023	11.45 – 12.15
10	Political Science	07/02/2023	12.15 – 12.45
11	History	07/02/2023	12.45 – 1.30
12	English	08/02/2023	10.15 -10.45
13	Botany	08/02/2023	10.45 – 11.15
14	Zoology	08/02/2023	11.15 – 11.45
15	Marathi	08/02/2023	11.45 – 12.15
16	Economics	08/02/2023	12.15 – 12.45
17	Psychology	08/02/2023	12.45 – 1.30

समिती  
 मा. डॉ. गाडगीळी-पु. ५५३५  
 मा. डॉ. गाडगीळी-पु. ५५३५  
 मा. डॉ. शेरवडे-पु. ५५३५

*(Signature)*  
 4/2/2023

Principal

Annasaheb Awate College,  
Manchar, (Pune)





# Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science College, Manchar

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## COLLEGE EXAMINATION COMMITTEE

Date: 27/04/2024

### Internal Examination Audit 2023-24

All head of departments are hereby informed that the audit of internal assessments for the academic year 2023-24 will be conducted on 29<sup>th</sup> & 30<sup>th</sup> April 2024. The scope of the audit includes the internal assessments carried out by the departments for their UG & PG students. As a part of the audit the record will be validated against the relevant documents maintained by the department and discrepancy will be recorded and reported to the Principal. Heads are instructed to maintain the separate file, as per the attached Performa, for audit along with supporting documents (sample copy) to be submitted to the committee. The soft copy of the same file need to be submitted with compliance to the recommendation by the committee within 15 days on [examaac@aacmanchar.edu.in](mailto:examaac@aacmanchar.edu.in).

Schedule of the visit is as below –

Sr. No.	Department	Day & Time
1	Chemistry	29/04/2024 11.00 – 11.20
2	Physics	29/04/2024 11.20 – 11.40
3	Botany	29/04/2024 12.00 – 12.00
4	BBA(CA)	29/04/2024 12.00 – 12.20
5	Geography	29/04/2024 12.20 – 12.40
6	Marathi	29/04/2024 1.00 – 1.20
7	Economics	29/04/2024 1.20 – 1.40
8	Political Science	29/04/2024 1.40 – 2.00

Sr. No.	Department	Day & Time
9	Zoology	30/04/2024 11.00 – 11.20
10	Electronics	30/04/2024 11.20 – 11.40
11	Mathematics	30/04/2024 12.00 – 12.00
12	Psychology	30/04/2024 12.00 – 12.20
13	Commerce	30/04/2024 12.20 – 12.40
14	History	30/04/2024 1.00 – 1.20
15	Biotechnology	30/04/2024 1.20 – 1.40
16	BVOC Account & Taxation	30/04/2024 1.40 – 2.00
17	BVOC Food Processing & Quality Management	30/04/2024 2.00 – 2.20

  
Dr. Ezaz Shaikh

College Examination Officer  
Annasaheb Awate College, Manchar (Pune)

  
Principal

Annasaheb Awate Arts, Commerce &  
Hutatma Babu Genu Science College,  
Manchar, Tal. Ambegaon, Dist. Pune





**Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science  
College, Manchar**

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**COLLEGE EXAMINATION COMMITTEE**

**Internal Examination Audit 2023-24**

Sr. No.	Description	Documentary Evidence (Available / Not Available)	Remark
1	<b>Annual plan for CIE is prepared at the beginning of the academic year</b> (Annual plan for CIE – Graded & Non-graded)		
2	<b>Annual plan for CIE is shared with students</b> (Publication of Annual plan for CIE on dept. notice board, dept. web blog, website, etc.)		
3	<b>Use of diversified evaluation methods</b> (minor subject – 04 minimum, major subject – 10 minimum, subjects with PG – 15 minimum)		
4	<b>Grids &amp; Rubrics are prepared</b> (Rubrics & Grids signed by the subject teacher & HoD)		
5	<b>Grids &amp; Rubrics are shared with students</b> (Publication of Rubrics & Grids on dept. notice board, dept. web blog, website, etc.)		
6	<b>Assessments are done to ensure attainment of LOs (COs, PSOs POs),</b> (Copies of Question Papers & Model Answers)		
7	<b>Internal Evaluation is done in time</b> (Time table and result declaration with date)		
8	<b>Feedback is provided about the students' performance</b>		
9	<b>OPEN DAY is conducted</b> (Notice, report, attendance, GeoTag Photo)		
10	<b>Grievances received &amp; action taken about internal evaluation</b> (Report & grievance form)		
11	<b>Mechanism developed to resolve the grievances about internal evaluation</b>		
12	<b>Publication of CIE results on college website and notice boards</b>		
13	<b>Course wise – Semester wise Result</b> (Course wise Result)		
14	<b>Display of Meritorious Student List</b> (Only for last year UG/PG students)		
15	<b>Facilities provided to Divyang students</b>		
16	<b>Use of E-governance in CIE</b> (Report on use of Rayat ERP, Google classroom, online quiz, software, etc.)		
17	<b>Best practices in CIE</b>		
18	<b>Innovations in CIE</b>		





## Internal Examination Audit by the Experts in Department Photos: 2023-24

